

INDEX

ACKNOWLEDGEMENTS OVERVIEW GLOSSARY INSTRUCTIONS TO THE CANDIDATES
CHAPTER 1: INTRODUCTION
 1.1. What is a Team Manager? 1.2. Getting Started with Your Team 1.3. Team Meetings – Take control 1.4. Team Rules 1.5. Contact Lists 1.6. Photos 1.7. Angling Safety
2.1. Roles & Responsibilities 2.2. Operational Areas of Responsibility for The Team Manager
CHAPTER 3: COMMUNICATION & RELATIONSHIPS
3.1. Team3.2. Fix Committee3.3. Federation or Associations3.4. Tournament or Championship Host
CHAPTER 4: STAGES OF TEAM DEVELOPMENT
CHAPTER 5: COMPETITIONS & CHAMPIONSHIPS 5.1. Prior to the Competition & Championships 5.1.1. Skills Improvement by coaching sessions 5.2. During the Competition & Championships 5.3. After the Competition & Championships 5.3.1. Analysis of results 5.3.2. Analysis of performance of team and anglers 5.3.3. Corrective training sessions
CHAPTER 6: RULES & REGULATIONS
7.1. Team Management 7.2. Team members 7.3. Parents 7.4. Federation/Association Management
CHAPTER 8: DOCUMENTATION
CHAPTER 9: CODE OF CONDUCT
CHAPTER 10: DISPUTE RESOLUTION AND DISCIPLINARY PROCEDURES
CHAPTER 11: EQUIPMENT & APPAREL 11.1. Team Uniform 11.1.1. Official Supplier

11.1.2. Clothing Order Procedures 11.1.3. Team Informal Apparel 11.1.4. Use of the Protea Logo 11.1.5. Use of the SASACC Logo 11.1.6. Use of the Federation/Association Logo 11.2. Equipment and Tackle Management	
CHAPTER 12: TEAM DYNAMICS 12.1. Team Goal Setting 12.2. Secret of Winning 12.3. Success/Winners 12.4. On winning 12.5. Tournaments and the Meaning of Success to a Team	••••
CHAPTER 13: TEAM TRAVEL 13.1. Visa's 13.2. Accommodation 13.3. Meals 13.4. Air Transport 13.5. Road Transport 13.6. Insurance 13.7. Equipment and Tackle 13.8. Bait Items	• ••
14.1. Budget 14.2. Payment Schedule 14.3. Financial Management 14.4. Reconciliation	••••
CHAPTER 15 : INVOLVEMENT OF FAMILY MEMBERS	
CHAPTER 17: MEDIA & PROMOTIONS	••••
CHAPTER 18: PERFORMANCE-ENHANCING DRUGS AND SUPPLEMENTS	••••
CHAPTER 19: REPORTS 19.1. Pre- Tournament or Competition Report 19.2. During Tournament or Competition Report 19.3. Post Tournament or Competition Report 19.4. Disciplinary Report	••••
CHAPTER 20 : COOPERATION BETWEEN THE CAPTAIN & THE MANAGER	••••
CHAPTER 21 : APPENDIXES & ANNEXURES21.1. Team Budget 21.2. Clothing order form	••••

- 21.3. Team Preparation Program
- 21.4. Manager Team Discussion Reference Document
- 21.5. Supporters on Tour Agreement 21.6. Parents on Tour Agreement
- 21.7. Code of conduct for Team Members
- 21.8. Code of conduct Parent
- 21.9. Permission Slip Parents
- 21.10. Parent Meeting Agenda 21.11. Team Management Report
- 21.12. Payment Agreements/Contracts

